

BURNING TREE RANCH HOMEOWNERS ASSOCIATION

Board of Directors Meeting

December 14, 2010

Opening:

The regular board meeting of the Burning Tree Ranch Homeowners Association (BTRHOA) was called to order by Mike Mullinnix at 7:30 PM on December 14, 2010 at the home of Don and Judy Wilson. Debbie Quella agreed to take the minutes for this meeting.

Present:

Present were: Mike Mullinnix, Don Christ, Judy Wilson, Kirby Ross, and Debbie Quella.

Absent: Joanna Halda

A. Agenda

Items On the Agenda: Open; Approve minutes from last meeting; Treasurer's Report; Old Business; New Business ; Other and Adjournment.

B. Approval of Minutes

Although he has no objection, Kirby Ross advised that he did not recall that the Board had "concluded" in its last meeting that the post office box key would be held by the Treasurer going forward.

Debbie Quella motioned to approve the November 16, 2010 BTRHOA Board minutes with Kirby's noted amendment. Don Christ seconded and the motion carried unanimously.

C. Treasurer's Report

Don Christ presented the Treasurer's Report:

- The beginning balance as of November 16, 2010 was: **\$2,364.72**
- Income:
 - Interest **.05**
 - Dues **\$ 275.00**

Total Income: \$ 275.05

- Expenses: None

Total Expenses: \$0

- Ending Balance: \$2,639.77

A motion to approve the treasury report was made by Mike Mullinnix, seconded by Kirby Ross and carried unanimously.

D. Old Business

1. Nomination for Board Position: Only one nomination, Diana Olafson, was received to fill the position vacated by the expired term of Don Christ. Therefore, Mike Mullinnix moved to nominate Diana to fill the vacant Board position. Don Christ seconded. Diana will officially serve on the Board in an interim capacity until such time as the nomination is ratified by notification to BTRHA homeowners without objection. Kirby agreed to prepare the communication that will be e-mailed to all residents with an e-mail address, and mailed to those without an e-mail address. This communication will announce the nomination, request any objections, and notify residents that the nomination will be ratified if there are no objections.

2. Selection of BTRHOA Board Officer Positions:

President:	Judy Wilson (nominated by Kirby Ross; no discussion or opposition)
Vice President:	Joanna Halda (nominated by Diana Olafson; no discussion or opposition)
Treasurer:	Kirby Ross (nominated by Diana Olafson; no discussion or opposition)
Secretary:	Debbie Quella (nominated by Kirby Ross; no discussion or opposition)

Judy will provide Dale with a listing of these new officers, so that he can make any necessary advisements. She will also provide the county with the names of the newly appointed Secretary and President, and ensure that BTRHOA is on their contact list for important county notifications.

Don Christ turned over his Treasury records to Kirby Ross, and advised that he has other materials to return to the Board, including fire mitigation materials and stakes. Mike Mullinnix advised that he will provide Judy with the BTRHOA sign and lock. Debbie will contact Curtiss Wonsik for her secretarial files.

3. Christmas Party: All agreed that the well-attended BTRHOA Christmas party was a huge success. Many thanks to hosts Don and Judy Wilson for opening their home and

organizing the party, and to the Board and Hospitality Committee members for their assistance.

4. Policies & Procedures and By-Laws Revision: It was suggested that when discussing the By-laws in future meetings, the Board consider amending the By-laws to not require that Committee chairs be Board members. One of the purposes for creating committees and sub-committees is to assist the Board with executing various tasks and activities; selecting non-Board members as chairs to manage these committees relieves Board members of the additional tasks that would otherwise be added to their Board duties.

E. New Business

1. Website: Dale Goulette will be invited to attend the next Board meeting, to lend his expertise to a discussion about changes the Board may recommend be made to the website.

F. Other

1. Next Meeting

The next meeting of the Board will be Tuesday, January 11, 2011 at the home of Don and Judy Wilson. Agenda items should be forwarded to Judy prior to that time.

G. Adjournment

A motion was made to adjourn the meeting at 9:00 p.m. by Judy Wilson, was seconded by Kirby Ross, and carried unanimously.

Minutes submitted by:

Debbie Quella, BTRHOA Secretary

Approved by: